FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: S00100010 **Type of Permit:** STILL **Release Date:** 11/19/2015

Production Company LOYOLA MARYMOUNT UNIVERSITY

Insured Company Name LOYOLA MARYMOUNT UNIVERSITY

Contact Phone No. 1 310-338-2700
Contact Phone No. 2
Fax
Address One LMU DR
Los Angeles, California 90045

Production Title BUMP, SET, SPIKE

Type of Production Student

Producer BRENDAN GATES

Director BRENDAN GATES

1st AD AMANDA ABICALAFFE

Production Manager N/A N/A

FilmL.A. Coordinator Adrianna Garcia

Location Manager BRENDAN GATES
Primary Phone Mobile - 224-355-7545
Secondary Phone

Location Assistant AMANDA ABICALAFEE
Primary Phone Mobile - 310-908-2295
Secondary Phone

Fees

FILMLA STUDENT PERMIT FEE SIMPLE $25.00

Total Permit Fee $25.00

Number of Locations 1

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Summary Information — Location

Location 1 of 1

Permit Number	S00100010	**Location Manager**	BRENDAN GATES
Production Company	LOYOLA MARYMOUNT UNIVERSITY	Primary Phone	Mobile - 224-355-7545
Insured Company	LOYOLA MARYMOUNT UNIVERSITY	Secondary Phone	
Production Title	BUMP, SET, SPIKE		

Location Address 7000 W Manchester Ave, Los Angeles, CA, 90045

Location Name WESTCHESTER PARK

Location Type Park

Film Dates 11/20/2015 - 11/20/2015 10:00 - 17:00 1 day

Open or Closed to the Public Open

Generic Conditions *LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.

Please see attached document 49534 STANDARD GUIDELINES.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	4

Personnel on Location

Type	Quantity
Cast	2
Crew	6
Spot Check	1

Filming Activities Exterior Dialogue; Exterior establishing shots; PLAYING VOLLEBALL ; WALK AND TALK ; PARK REF#49534;

Jurisdiction **Political:** Los Angeles City - Council District 11 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 702 **Grid:** E3

Approvals LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — Miguel Hernandez
LOS ANGELES CITY POLICE DEPARTMENT — Melissa Hernandez

Coordinator Note NO PARK MONITOR REQUIRED PER PARK FILM OFFICE

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

WESTCHESTER PARK

- **OK to film from 10:00 a.m. to 5:00 p.m.**
- **MUST be 14 or less total cast and crew. IF found to be more by Rangers or City of Los Angeles Staff, production may be shut down.**
- **OK to set up soccer scene.**
- **No generator allowed.**
- **Nudity is prohibited and not allowed in any Recreation and Parks facility**
- **In the event that city electricity or water is used a $75.00 per usage per day charge will be invoiced and added to your permit.**
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **Film permits do not provide exclusive use of a park or recreation area.**
- **Equipment:**
- Pop up tents must be free standing, OK to secure **tents** with sand bags or water buckets, no staking allowed.
- Must use plywood underneath any heavy equipment on the turf.
- Production companies must use cable crossovers on all pathways.
- Must hand cart or carry all equipment to location within the park, unless prior approval is given by the Park Film Office.
- Preparing, staging or actual filming will be stopped by Park Management if unexpected weather conditions in combination with the company's activities causes damage to the area.
- **Vehicles:**
- Service/Asphalt roads, trails, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- Vehicles are not allowed to drive inside of the park or on dirt trails, unless prior approval is given by the Park Film Office.
- Vehicles may not park or block any grassy areas.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- **Park Activity:**
- All production activities must give the "right of way" to excessive traffic of park patrons.

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- Company must use caution for pedestrians and dogs**.**
- Must allow children to play at all times.
- **May not film any children** without prior permission from parents.
- OK to conduct 2 minute intermittent pedestrian control (IPC) only when camera is rolling
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Digging holes, trenches and ponds is not permitted unless prior approval has been granted by the Park Film Office.
- Bringing soil, mulches, leaves and other material used for footing or blowing effects is not permitted unless approved by the Park Maintenance Supervisor.
- Cutting any chaparral vegetation and filming in the area overgrown by the chaparral is not permitted.
- Bolting, nailing or wrapping wire on trees is not permitted.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- Companies are responsible for clean-up of the entire area they have occupied.
- May not use any **ball diamonds** without prior approval from the Park Film Office.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

S-100010
LAYOLA MARYMOUNT UNIVERSITY – BUMP, SET, STRIKE
(WESTCHESTER PARK)

NOT A PERMIT